

COFFEE CULTURE IN THE PARK, MERESIDE CENTRE SHIBDEN VENUE HIRE, FACILITIES, CHARGES & BOOKING FORM

The Centre offers a perfect location for conferences, meetings, training events and away days for corporate clients.

The stylish eco friendly building has been designed to optimize flexible space and can accommodate delegates in spaces appropriate to their needs.

The Grange Suite will accommodate up to 60 delegates in a range of settings.

The Central Suite will accommodate up to 16 delegates

The two suites can be utilized together as one large room for meetings of our 60 delegates for the same cost as the Grange Suite.

The whole of the building including the café area can be opened up to accommodate up to 150 delegates by special arrangement.

Facilities include:

Adjacent free parking

Free WIFI Internet access

Multimedia projector, screen, microphone, flipcharts etc, included in price

Full Disability access

Prices:

Grange Suite, Full Day £265,

£140 half day or £40 per hour (minimum two hours)

Central Suite full Day £135,

£75 half day or £20 per hour (minimum two hours)

The whole building - Priced upon application.

Discounts are available for regular bookings & block bookings.

Discounts are available for community groups, voluntary organizations and registered charities.

BOOKING FORM

Date of event:

Title of event:

Numbers of delegates:

Suite required: Grange/Central/Combined/Whole Building (delete as appropriate)

Room setup: theatre/boardroom/café style (delete as appropriate)

Name of organisation/department:

Contact person:

Telephone no:

Email address:

Cost centre/ order number:

Address and contact for invoicing if different from above.

Refreshment Requirements please specify below your choices of the following;

Buffet Menu, teas, coffees, fruit juices

- On arrival (please supply time required)
- Mid morning (please supply time required)
- Lunch (please supply time required)
- Afternoon (please supply time required)
- Any special dietary requirements:
- Audio visual requirements

Once completed please email to info@coffeeculturecatering.com

Terms & Conditions

Cancellation with more than 7 days notice will incur a 50% fee, cancellation of less than 7 days will incur the full cost of the event unless the event is rescheduled.